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**VIKAS WSP LIMITED**

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B-86/87, Udyog Vihar, RIICO, Industrial Area

Sriganganagar - 335 002 / INDIA

CIN : L24139HR1688PLC030300

E-mail : vikasvegan@yahoo.com , website : www.vikaswsp Ltd.in

Telephone : 91(154)2494512/2494552 Fax : 91(154)2494361/2475376

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**September 04, 2018**

**To**  
**The General Manager,**  
**BSE Limited**  
**Corporate Relation Department,**  
**Phiroze Jeejeebhoy Tower**  
**Dalal Street, Mumbai-400001**

**Ref:-Vikas WSP Limited**  
**Scrip Code:- 519307**

**Subject:** Intimation of 30<sup>th</sup> Annual General Meeting and Date of Book Closure.

**Dear Sir/Madam,**

Pursuant to Regulations 30, 42 and 44 and other applicable regulations of the SEBI (Listing obligation and Disclosure Requirements) Regulations, -2015, we hereby notify as under:

1. The 30<sup>th</sup> Annual General Meeting (AGM) of the Company will be held on Saturday, September 29, 2018 at 10.00 A.M. at Railway Road, Siwani, Haryana-127046.
2. The Register of Member and Share Transfer Book both will remain closed from Saturday, the 22<sup>nd</sup> day of September, 2018 till Saturday 29<sup>th</sup> day of September, 2018 (Both day inclusive).
3. Pursuant to Regulation 44, we have provided the facility to vote by electronics means (e-voting) on the all resolutions as set out in the notice of AGM to those members, who are holding shares either in physical or in electronic form as on the cut- off date i.e. 22<sup>nd</sup> September, 2018. The remote e -voting will commence at from 10.00 A.M. on Wednesday from 26.09.2018 to 5.00 P.M. on Friday 28.09.2018. **M/s Ravinder Gupta & Associates**, Practicing Company Secretary has been appointed Scrutinizer for Conducting E-Voting of Annual General Meeting.
4. The Shareholders who have registered their email ID, are being sent the Notice of the AGM, E-Voting instructions and the Annual Report for the Financial Year 2017-2018 through mail. The Shareholders who have not registered their Email ID has been sent the Notice of AGM, E-voting instructions and the Annual Report for the Financial Year 2017-2018 by post.
5. The following are enclosed:
  - (i) Notice of the 30<sup>th</sup> AGM;
  - (ii) E-voting instructions;


You are also requested to up-date our Company's records/data in stock exchange website and oblige.

Thanking You  
Yours faithfully

For **Vikas WSP Limited**

  
(**BAJRANG DASS AGGARWAL**)

DIN: 00036553,  
Managing Director  
123, Vinoba Basti,  
Sriganganagar,  
Rajasthan-335001



**CC:-**

**Link Intime India Pvt. Ltd**

44, Community Centre,  
Phase-I, Near PVR,  
Naraina Industrial Area, New Delhi-110028  
Phone: +91 11 4141 0592  
Fax: +91 11 4141 0591  
Email ID: - [delhi@linkintime.co.in](mailto:delhi@linkintime.co.in)

**Central Depository Services India Limited**

25th Floor, A Wing, Marathon Futurex,  
Mafatlal Mills Compound,  
NM Joshi Marg, Lower Parel (E),  
Mumbai - 400 013.

**National Securities Depository Limited**

4<sup>th</sup> Floor, 'A' Wing, Trade World,  
Kamala Mills Compound, Senapati Bapat Marg,  
Lower Parel, Mumbai - 400 013, India  
Tel.: 91-22-2499 4200  
Fax: 91-22-2497 6351  
Email: [info@nsdl.co.in](mailto:info@nsdl.co.in)

**VIKAS WSP LIMITED**

B-86/87, Udyog Vihar, RIICO, Industrial Area

Sriganganagar - 335 002 / INDIA

CIN : L24139HR1988PLC030300

E-mail : vikasvegan@yahoo.com . website : www.vikaswsp Ltd.in

Telephone : 91(154) 2494512/2494552 Fax : 91(154)2494361/2475376

**VIKAS WSP LIMITED****CIN:** L24139HR1988PLC030300**Registered Office:** Railway Road Siwani Haryana -127046 India**Corporate Office:** B-86/87, Udyog Vihar, RIICO, Udyog Vihar, Industrial Area,  
Sri Ganganagar, Raj.-335002**Website:** [www.vikaswsp Ltd.in](http://www.vikaswsp Ltd.in);**E-mail ID:** [csgunjanvikaswsp Ltd1984@gmail.com](mailto:csgunjanvikaswsp Ltd1984@gmail.com)**Tel:** 91(154) 2494512/2494552; **Fax:** 31(154) 2494361/2475376**NOTICE OF ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN THAT 30<sup>TH</sup> ANNUAL GENERAL MEETING OF SHAREHOLDERS OF VIKAS WSP LIMITED WILL BE HELD ON SATURDAY, THE 29<sup>TH</sup> DAY OF SEPTEMBER, 2018 AT 10.00 A.M. AT RAILWAY ROAD, SIWANI, HARYANA 127046 TO TRANSACT THE FOLLOWING BUSINESS:**

**ORDINARY BUSINESS:**

To consider and, if thought fit, to pass the following resolutions as Ordinary Resolutions:

- 1. TO CONSIDER AND ADOPT THE STANDALONE FINANCIAL STATEMENTS OF THE COMPANY FOR THE FINANCIAL YEAR ENDED MARCH 31, 2018 AND THE REPORT OF THE BOARD OF DIRECTORS AND OF THE AUDITORS THEREON:**

**"RESOLVED THAT** the Audited Standalone Financial Statements of the Company including Balance Sheet as at March 31, 2018, the Statement of Profit and Loss, Statement of changes in equity and the Cash Flow Statement of the Company for the financial year ended March 31, 2018 annexed with notes to the financial statements with reports of the Board of Directors ("the Board") and Auditors thereon be and are hereby considered and adopted."

- 2. TO APPOINT A DIRECTOR IN PLACE OF Mrs. KAMINI JINDAL(DIN-05268741), WHO RETIRES BY ROTATION AND BEING ELIGIBLE, OFFERS HIMSELF FOR RE-APPOINTMENT:**

**"RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions, if any, of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or reenactment thereof), Mrs. Kamini Jindal (DIN-05268741), who retires by rotation and being eligible, offered himself for reappointment, be and is hereby reappointed as a director of the Company, liable to retire by rotation."

**SPECIAL BUSINESS**

- 3. APPROVAL FOR RELATED PARTY TRANSACTIONS.**

To consider and, if thought fit, to pass with or without modification, the following resolution as a Special Resolution:-

**"RESOLVED THAT** pursuant to provisions of Section 188 and other applicable provisions, if any, of the Companies Act, 2013 read with applicable Rules under Companies (Meetings of Board and Its Powers) Rules, 2014 and in terms of applicable provisions of SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015 executed with the Stock Exchanges (including any amendment, modification or reenactment thereof), consent of the members of the Company be and is hereby accorded to the proposed transaction between the Company and Vikas Proppant & Granite Limited, Vegan Colloids Limited and Vikas Chemi Gums (India) Limited (a related party) for Sale and Purchase of goods in its absolute discretion on the terms as agreed/ may be agreed between Board of Directors and Vikas Proppant & Granite Limited, Vegan Colloids Limited and Vikas Chemi Gums (India) Limited and as briefly mentioned in the explanatory statement to this resolution.

**"RESOLVED FURTHER THAT** Mr. Bajrang Dass Aggarwal, Managing Director of the Company be and are hereby individually authorized to sign any document or agreement for above proposed transactions on behalf of the Company and take necessary steps and to do all acts, deeds and things as may be necessary and incidental to give effect to this resolution."

**Registered Office**

Railway Road

Siwani Haryana -127046


**CIN:-** L24139HR1988PLC030300

**Email Id:-** [csgunjanvikaswspltd1984@gmail.com](mailto:csgunjanvikaswspltd1984@gmail.com)

**Place:** Siwani

**Date:** 04-09-2018

**By order of the Board**

  
Bajrang Dass Aggarwal  
Chairman and Managing Director  
DIN:- 00036553  
123, Vinoba Basti,  
Sriganganagar 335001



## NOTES

1. The relevant Explanatory Statement pursuant to section 102 (1) of the Companies Act, 2013, in respect of Special Business at the meeting, is annexed hereto and forms part of this notice.
2. Information regarding particulars of the Director to be appointed and the Director seeking appointment/ re-appointment as required under Regulation 36 of the SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and Secretarial Standards-2 on General Meetings are also annexed as Annexure-A and the explanatory statement pursuant to Section 102 of the Companies Act, 2013, are annexed hereto. The directorships held by the Directors considered for the purpose of disclosure does not include the directorships held in foreign companies. The Committee chairmanships/memberships considered for the purposes of disclosure are those prescribed under Regulation 18 & 20 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 viz. Audit and Risk Management Committee and Stakeholders' Relationship Committee respectively of Indian public limited companies.
3. A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member. Proxies in order to be effective must be received by the Company not later than forty eight (48) hours before the meeting. Proxies submitted on behalf of limited companies, societies, etc., must be supported by appropriate resolutions/ authority, as applicable.
4. The requirement for ratification of appointment of Auditors by members at each Annual General Meeting has been omitted as per section 40 of the Companies(Amendment) Act, 2017 (notified on May 7, 2018). Accordingly, resolution for ratification of Appointment of **M/s. S. Prakash Aggarwal & Co.**, Chartered Accountants, Statutory Auditors, who were appointed at the Annual General Meeting held on 30.09.2015 is not include in this Notice
5. A person can act as a proxy on behalf of Members not exceeding fifty In number and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A Member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as a proxy and such person shall not act as proxy for any other person or shareholder.
6. Members are requested to bring their attendance slips duly completed and signed mentioning therein details of their DP ID and Client ID/ Folio No.
7. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote at the Meeting.
8. Relevant documents referred to in the accompanying Notice and in the Explanatory Statements are open for inspection by the Members at the Company's Registered Office on all working days of the Company, during business hours up to the date of the Meeting.
9. Corporate Members intending to send their authorized representatives to attend the Meeting pursuant to Section 113 of the Companies Act, 2013 are requested to send to the Company, a certified copy of the relevant Board Resolution together with their respective specimen signatures authorizing their representative(s) to attend and vote on their behalf at the Meeting.



10. The amount of dividend remaining unpaid for the year 2010-11 and 2011-2012 have been transferred to the Company's unpaid dividend account, and can be claimed from the Company by the members entitled to it for a period of seven years from the respective dates of such transfer after which it shall be transferred to the Investor Education and Protection Fund (IEPF) constituted.

Shareholders who have not so far en-cashed the Interim/Final dividend warrant(s) for various years as per the table given below are requested to seek issue of duplicate warrant(s) by writing to the Company immediately. Shareholders are requested to note that no claims shall be entertained against the Company or the said Fund in respect of any amounts which were unclaimed and unpaid for a period of seven years from the dates that they first became due for payment and no payment shall be made in respect of any such claim. The amount of Dividend which remain unclaimed for the following years:

Sr. No	Year	Record Date	Unclaimed Amount (Rs.)
1.	2010-2011	16.09.2011	11,14,040
2.	2011-2012	17.09.2012	25,92,880

11. Members seeking any information with regard to the Accounts are requested to write to the Company at an early date, so as to enable the Management to keep the information ready at the meeting.

The members are requested to get their shares dematerialized. The Company's ISIN Code INE706A01022.

12. The Ministry of Corporate Affairs has taken a "Green Initiative in the Corporate Governance" by allowing paperless compliances by the companies and has issued circulars stating that service of notice/documents including Annual Report can be sent by e-mail to its members. To support this green initiative of the Government in full measure, members are requested to register their e-mail addresses in respect of electronic holdings with the Depository through their concerned Depository Participants. Members who hold shares in physical form are requested to send their e-mail address to the following email id: [csgunjanvikaswsp ltd1984@gmail.com](mailto:csgunjanvikaswsp ltd1984@gmail.com)

The Notice of the AGM along with the Annual Report 2017-18 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories, unless any Member has requested for a physical copy of the same. For Members who have not registered their e-mail addresses, physical copies are being sent by the permitted mode.

13. The Members are requested to notify immediately change of address and e-mail address, if any, to :-

(i) The Company's Registrar & Transfer Agent, **M/s LINK INTIME INDIA PRIVATE LIMITED**, 44 Community Centre, 2nd Floor, Naraina Industrial Area,



,Phase-I, Near PVR, Naraina, New Delhi-110028 in case the shares are held in physical form and

- (ii) To the respective Depository Participant (DP) with whom the members are having their Demat Accounts, in case the shares are held in electronic form.
14. (i) Members are requested to note that the Company's equity shares are under compulsory demat trading for all investors, pursuant to the provisions of SEBI Circular No. 21/99 dated July 8, 1999. Members are, therefore, requested to dematerialize their shareholding if not done so far, to avoid inconvenience.
- (ii) Pursuant to the recent SEBI Circular, dated 08.06.2018 members are informed that there shall be no trading of shares in physical form and permit transfer of Listed Securities only in the Dematerialized form with a Depository. w.e.f. 05/12/2018 In view of the above and the inherent benefits of holding shares in the electronic form, we urge the shareholders holding shares in Physical form to opt for Dematerialization.
15. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send their share certificates to our Registrar and Transfer Agent, for consolidation into a single folio.
16. According to SEBI Circular No. **SEBI/HO/MIRSD/DOP1/CIR/P/2018/73** dated 20.04.2018 & Circular No. **SEBI/HO/MIRSD/DOS3/CIR/P/2018/115** dated 16.07.2018, wherein the company is required to obtain the copy of Pan Card and Bank details from all shareholders holding shares of the Company in physical form. Those shareholders holding shares in physical form and who have not updated their PAN and Bank details are hereby requested to update PAN & Bank details by filling up the **Annexure-A** attached to this notice and submit scanned copies either by e-mail at [csqunjanvikaswsp ltd1984@gmail.com](mailto:csqunjanvikaswsp ltd1984@gmail.com) / [sunil.mishra@linkintime.co.in](mailto:sunil.mishra@linkintime.co.in) or hard copy through Post addressing to the Company Secretary, Vikas WSP Limited or to our Registrar & Share Transfer Agents.
17. Pursuant to the MCA Circular, the Company now have the option to send Annual Report through e-mail. Hence, all the Members holding shares in electronic mode are therefore requested to ensure to keep their email addresses updated or provide their email addresses if not earlier provided to their DPs. Members holding shares in physical mode are also requested to update their email addresses, Bank details and change in address by writing to the Registrar and Transfer Agent of the Company by quoting their folio number(s). Members who have not registered their e-mail addresses so far are requested to register their e-mail address, Bank details and change in address for receiving all communication including Annual Report, Notices, Circulars, etc. from the Company electronically.
18. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to RTA of the Company



19. (a) In accordance with the provision of section 108 of the Companies Act, 2013 read with Companies (Management & Administration) Rules, 2014, the shareholders may exercise their option to participate through electronic voting system and the Company is providing the facility for voting by electronic means (e-voting) to all its members. The Company has engaged the services of Central Depository Services Limited (CDSL) to provide e-voting facilities and enabling the members to cast their vote in a secured manner. It may be noted that this e-voting facility is optional. This facility will be available at the link [www.evoting.nsdl.com](http://www.evoting.nsdl.com) during the following voting period:

**Commencement of e-voting** : From 10 AM on 26.09.2018

**End of e-voting** : Up to 5 PM on 28.09.2018

E-voting shall not be allowed beyond 5.00 P.M., on 28.09.2018. During the E-voting period, the shareholders of the Company, holding shares either in physical form or dematerialized form, as on the closing of business hours of the cut-off date, may cast their vote electronically. The cut-off date for eligibility for e-voting is 22.09.2018.

(b) The Company has engaged CDSL as the Authorized Agency to provide e-voting facilities.

(c) The Company has appointed **M/s Ravinder Gupta & Associates**, Practicing Company Secretary as 'scrutinizer' for conducting and scrutinizing the e-voting process in a fair and transparent manner.

(d) The login ID and password for e-voting are being sent to the members, who have not registered their e-mail IDs with the Company, along with physical copy of the notice. Those members who have registered their e-mail IDs with the Company or their respective Depository Participants are being forwarded the login ID and password for e-voting by e-mail.

(e) "Voting by electronic means" or "electronic voting system" means a secured system based process of display of electronic ballots, recording of votes of the members and the number of votes polled in favour or against, such that the entire voting exercise by way of electronic means gets registered and counted in an electronic registry in the centralized server with adequate cyber security.

It also helps the shareholders to cast their vote from anywhere and at any time during E-voting period.

The instructions for shareholders voting electronically are as under:

The voting period begins on 26.09.2018 at 10.00 A.M. and ends on 28.09.2018 at 5.00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cutoff date 22.09.2018, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

(i) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).





- (ii) Click on Shareholders.
- (iii) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (iv) Next enter the Image Verification as displayed and Click on Login
- (v) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any Company, then your existing password is to be used.
- (vi) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Fo	
PAN	<ul style="list-style-type: none"> <li>• Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</li> <li>• Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot / Attendance Slip indicated in the PAN Field.</li> </ul>
DOB	<ul style="list-style-type: none"> <li>• Enter the Date of Birth as recorded in your demat account or in the Company records for the said demat account or folio in dd/mm/yyyy format.</li> </ul>
Dividend Bank Details	<ul style="list-style-type: none"> <li>• Enter the Dividend Bank Details as recorded in your demat account or in the Company records for the said demat account or folio.</li> <li>• Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or Company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</li> </ul>

- (vii) After entering these details appropriately, click on "**SUBMIT**" tab.
- (viii) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other Company on which they are eligible to vote, provided that Company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential
- (ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (x) Click on the EVSN for Vikas WSP Limited on which you choose to vote.
- (xi) On the voting page, you will see "**RESOLUTION DESCRIPTION**" and against the same the option "**YES/NO**" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the "**RESOLUTIONS FILE LINK**" if you wish to view the entire Resolution details.

A handwritten signature in blue ink is written over a circular blue stamp. The stamp contains the text 'VIKAS WSP LIMITED' around the perimeter and 'Vikas WSP Limited' in the center. The signature is a stylized, cursive 'D' followed by a flourish.

- (xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xv) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvi) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password and enter the details as prompted by the system
- (xvii) Note for Non - Individual Shareholders and Custodians
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.Com](mailto:helpdesk.evoting@cdslindia.Com).
  - After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote. • A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xviii) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).



**EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013**

The following Explanatory Statements, as required under Section 102 of the Companies Act, 2013, set out all material facts relating to the business under Item No. 4 of the accompanying Notice

**ITEM NO. 3**

The Companies Act, 2013 aims to ensure transparency in the transactions and dealings between the related parties of the Company. The provisions of Section 188(1) of the Companies Act, 2013 that govern the Related Party Transactions, requires that for entering into any contract or arrangement as mentioned herein below with following related party,

- (i) Vikas Proppant & Granite Limited
- (ii) Vegan Colloids Limited
- (iii) Vikas Chemi Gums(India) Limited

the Company must obtain prior approval of the Board of Directors and in case the transaction value exceeds the limit specified in the act, prior approval of the shareholders by way of a Special Resolution must be obtained:

1. Sale, purchase or supply of any goods or materials;
2. Selling or otherwise disposing of, or buying, property of any kind;
3. Leasing of property of any kind;
4. Availing or rendering of any services;
5. Appointment of any agent for purchases or sale of goods, materials, services or property;
6. Such related party's appointment to any office or place of profit in the Company, its subsidiary Company or associate Company and
7. Underwriting the subscription of any securities or derivatives thereof, of the Company.

In the light of the provisions of the Companies Act, 2013, the Board of Directors of your Company has approved the proposed transactions along with annual limit that your Company may enter into with the related parties (as defined under section 2(76) of the Companies Act, 2013)

**Registered Office**

Railway Road

Siwani Haryana -127046


CIN:- L24139HR1988PLC030300

Email Id:- [csgunjanvikaswspltd1984@gmail.com](mailto:csgunjanvikaswspltd1984@gmail.com)

Place: Siwani

Date: 04-09-2018

By order of the Board

  
Bajrang Dass Aggarwal  
Chairman and Managing Director  
DIN:- 00036553  
123, Vinoba Basti,  
Sriganganagar 335001

**Annexure-A**

Details of Directors seeking appointment/re-appointment at the Annual General Meeting of the Company (Pursuant to Regulation 36 of the Listing Regulations and Secretarial Standards-2 on General Meetings)

Name of the Director	Kamini Jindal
Date of birth	16-06-1988
Date of Appointment	16-07-2012
Qualification	Master of Art and Master of Philosophy.
Experience in Specific functional areas	Mrs. Kamini Jindal, belonging to promoter group is an Executive Director in the Company. She has been appointed by the Board in 2012. Ms. Kamini Jindal is a person with excellent academic background and possesses good educational qualifications.. She is the youth diva in the board of the Company. She is the daughter of Mr. Bajrang Dass Aggarwal and Bimla Devi Jindal, from her childhood she has taken keen interest in the working of the VIKAS. Her long term association with Guar Gum Industry has brought immense value to the board.
No. of Equity Shares held in the Company as on March 31, 2018	Nil
Terms & Conditions of reappointment	As per Company's Appointment and Remuneration Policy
Remuneration last drawn during the year FY 2017-18 (Rs. in lakhs)	12.00
No. of meetings of Board attended during the year	10
Directorship held in other Companies as on March 31, 2018	3 (Vikas Proppant & Granite Limited, Vegan Colloids Limited and Vikas Chemi Gum (India) Limited
Relationship with any other director inter-se and KMPs of the Company	Daughter of Mr. Bajrang Dass Aggarwal (Managing Director) and Mrs. Bimla Devi Jindal (Director)
Names of listed entities in which the person also holds the directorship and the membership of Committees of the board	Director of Vikas Proppant & Granite Limited Member of <b>Nomination and remuneration committee, Risk Management Committee and Stakeholders Relationship Committee</b> in Vikas Proppant & Granite Limited



To : [Shareholders holding shares physical form]

September 04, 2018

To,

**Sub.: Seeking copy of PAN CARD and Bank Details**

**Ref.: SEBI Circular No. : SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20.04.2018 and SEBI/HO/MIRSD/DOS1/CIR/P/2018/115 dated 16.07.2018**

**Dear Sir/Madam,**

This is with reference to the SEBI Circular No. **SEBI/HO/MIRSD/DOP1/CIR/P/2018/73** dated 20.04.2018 & Circular No. **SEBI/HO/MIRSD/DOS3/CIR/P/2018/115** dated 16.07.2018, wherein the company is required to obtain the copy of Pan Card and Bank details from all shareholders holding shares of the Company in physical form. We have observed from our records that your Pan and Bank details are not updated our records.

We request you to kindly furnish a self-attested copy of your Pan Card and a Cancelled Cheque, along with a duly filled in Form appended as **Annexure-A** to this letter, so that all future dividends could directly be credited to your bank account and we would be able to serve you better in future.

You are requested to send the desired details/documents to the Company's Registrar & Share Transfer Agent (RTA), **M/s LINK INTIME INDIA PRIVATE LIMITED**, 44 Community Centre, 2nd Floor, Naraina Industrial Area, Phase-I, Near PVR, Naraina, New Delhi-110028

You may kindly note that in case we do not receive any response from your side, any future transactions in your shares like transfer, transmission, issue of duplicate share certificates etc., and shall be subject to enhanced supervision by the Company. Therefore you are advised to furnish your Pan and bank details with the company at earliest.

Thanking You,

Yours Faithfully

(Gunjan Kumar Karn)  
Company Secretary

Encl : As above.

**Annexure-A**

Name of Shareholder(s)	
Folio No.	
Email Id.	
Pan (attached Self attested copy of Pan)	
Bank Details (attach Self attested copy of cancelled Cheque)	
Bank Account No.	
Name of Bank	
Branch Address	
IFSC No	
MICR No.	

(-----)

Signature of Shareholder(s)



[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L24139HR1988PLC030300

Registered office: Railway Road, Siwani, Haryana-127046.

Corporate Office:- B-86/87, Udyog Vihar Riico, Industrial Area, Sri Ganganagar-335002

Tel: 91(154) 2494512/2494552; Fax: 31(154) 2494361/2475376

Website: [www.vikasquarqum.com](http://www.vikasquarqum.com) E-mail ID: [csgunjanvikaswspltd1984@gmail.com](mailto:csgunjanvikaswspltd1984@gmail.com)

**ATTENDANCE SLIP**  
**Vikas WSP Limited**

Registered Folio No./DP ID No. / Client ID No.	
Name and address of the Member(s)	
Joint Holder 1 Joint Holder 2	
Number of Shares held:	

I certify that I am a member / proxy for the member of the Company.

I hereby record my presence at the 30<sup>th</sup> Annual General Meeting of the **Vikas WSP Limited** at "**Railway Road, Siwani, Haryana-127046**" on Saturday, 29<sup>th</sup> September, 2018 at 10.00 A.M.

\_\_\_\_\_  
Name of the member / proxy

\_\_\_\_\_  
Signature of member / proxy

**Note:**

1. Please fill up the attendance slip and hand it over at the entrance of the meeting hall.
2. Members are requested to bring their copies of the Annual Report to the AGM.

PLEASE CUT HERE AND BRING THE ABOVE ATTENDANCE SLIP TO THE MEETING HALL.

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<b>EVSN (Electronic Voting Sequence Number)</b>	<b>*Default PAN</b>
	USE YOUR PAN

\*Only Member who have not updated their PAN with Company / Depository Participant shall use default PAN in the Pan field.

Note: Please read the instructions printed in the Notice of 30<sup>th</sup> Annual General Meeting dated 29<sup>th</sup> September, 2018. The Voting period starts from 26<sup>th</sup> September, 2018 at 10.00 A.M. and ends on 28<sup>th</sup> September, 2018 at 5.00 P.M.. The voting module shall be disabled by CDSL for voting thereafter.

**Form No. MGT- 12 Polling Paper**

*[Pursuant to section 109(5) of the Companies Act, 2013 and rule 21(1) (c) of the Companies (Management and Administration) Rules, 2014]*

**Name of the Company: VIKAS WSP LIMITED**  
**Registered Office: RAILWAY ROAD, SIWANI, HARYANA - 127046 INDIA**  
**CIN: L24139HR1988PLC030300**

**BALLOT PAPER**

<b>S No</b>	<b>Particulars</b>	<b>Details</b>
1.	Name of the first named Shareholder (In Block Letters)	
2.	Postal address	
3.	Registered Folio No. / *Client ID No. (*applicable to investors holding shares in dematerialized form)	
4.	Class of Share	Equity Shares

I hereby exercise my vote in respect of Ordinary/Special Resolutions enumerated below by recording my assent or dissent to the said resolutions in the following manner:

<b>No.</b>	<b>Item No.</b>	<b>No. of Shares held by me</b>	<b>I assent to the resolution</b>	<b>I dissent from the resolution</b>
1.	To consider and adopt the Standalone Financial Statements of the Company for the Financial Year ended March 31, 2018 and the report of the Board of Directors and of the Auditors thereon.			
2.	To Appoint a Director in Place of Mrs. Kamini Jindal (DIN- 05268741), who Retires by Rotation and Being Eligible, offers herself for Re-Appointment			
3.	Approval For Related Party Transaction			

**Place:** Siwani  
**Date:** 29.09.2018

Signature of Shareholder



[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L24139HR1988PLC030300,

Registered office: Railway Road, Siwani, Haryana-127046.

Corporate Office:- B-86/87, Udyog Vihar Riico, Industrial Area, Sri Ganganagar-335002

Tel: 91(154) 2494512/2494552; Fax: 31(154) 2494361/2475376

Website: [www.vikasguargum.com](http://www.vikasguargum.com) E-mail ID: [csgunjanvikaswsp1td1984@gmail.com](mailto:csgunjanvikaswsp1td1984@gmail.com)

**Form No. MGT-11**

**Proxy form**

[Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN:- L24139HR1988PLC030300

Name of the Company-Vikas WSP Limited

Registered office: Railway Road, Siwani, Haryana-127046.

Name of the Member(s)	
Registered Address	
E-mail Id	
DP ID and Client ID / Folio No:	

I/We, being the member(s) of \_\_\_\_\_ shares of the above named company, hereby appoint

Name :	Address:
E-mail Id:	
Signature	or failing him

as my/ our proxy to attend and vote( on a poll) for me/us and on my/our behalf at the 30<sup>th</sup> Annual General Meeting of the company scheduled to be held on the Saturday, 29<sup>th</sup> September, 2018 at 10.00 A.M. at **RAILWAY ROAD, SIWANI, HARYANA -127046** or /and at any adjournment thereof in respect of such resolutions as are indicated below:

S. No.	Resolution(S)	Vote	
		For	Against
<b>Ordinary Business(es):</b>			
1.	To receive, consider and adopt the Standalone Financial Statements of the Company for the Financial Year ended March 31, 2018 and the report of the Board of Directors and of the Auditors thereon.		
2.	To Appoint a Director in Place of Mrs. Kamini Jindal (DIN- 05268741), who Retires by Rotation and Being Eligible, offers herself for Re-Appointment		
<b>Special Business(es):</b>			
3.	Approval For Related Party Transaction		

\* Applicable for investors holding shares in Electronic form.  
Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Signature of Member :

Signature of Proxy holder(s):

Affix  
Revenue  
Stamps

**Note:**

- 1) This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company situated at **Railway Road, Siwani, Haryana-127046** not less than 48 hours before the commencement of the Meeting.
- 2) The proxy need not be a member of the company



# ROUTE MAP

30<sup>TH</sup> ANNUAL GENERAL MEETING OF VIKAS WSP LIMITED

Google Maps Railway Station Road  
Siwani

